



# Judge Registration Guide for 2024

## Judging at Several Contests

If you are judging at more than one contest, you need to register only once. When you have registered for one contest, in the drop-down options of the Judging tab, select External Portal. You will then see the contest you are registered for as well as a green +Add button. The +Add button will pull up the full list of contests across the nation. Scroll down for Nebraska contests and click “request access to judge” button for any additional contests you would like. The coordinator will review your request and either accept or reject the request. You can also use the External Portal to switch between contests without signing out.

## Registration Steps

1. The registration link will either be mailed to you or available on the website, NebraskaNHD.org, select the contest page for the correct link.
2. Using the Create Account on the lower right, enter your first name, last name, and email address.
3. On the following screen, note the automated Username or revise to a username of your choice and select “Judge” in the drop-down menu of “Register As”.
4. The system may or may not require you to validate your email address. Those contests requiring validation will not allow you to continue until you click on the link provided in the validation email sent to you.
5. Complete personal contact information and create a password. (The required fields will vary depending on the contest but will be noted with an asterisk).
6. Select your preferences for judging. (You will be required to make a choice for each listing).
7. Select whether you wish to be a Judge Captain (responsible for submitting final rankings and providing general leadership) or a Roving Judge (same as a backup judge, you will be asked to step in for someone’s unexpected absence). These options may not appear for every contest.
8. Agree to the Conflict of Interest Statement. This requires you to notify the coordinator if you have a conflict of interest either due to past judging or personal knowledge of a participant.
9. Permissions and Waivers page refers to the hold harmless statement for NHD and its affiliates and staff. The second paragraph allows or disallows unlimited publicity or media usage from the day. If you do not agree to publicity rights, please be aware that the onus is on you to remove yourself from photographs and other media-related situations.
10. After reading (and if you agree), click the checkbox for Judge requirements, then hit Save and Continue.
11. The final page will confirm your account creation and restate both the name, email, and username for your account.
12. After this point, you can use the External Portal to request judging at other contests if you wish to do so.

## **These are the dates for all of the contests in Nebraska for 2024.**

### February 23, 2024 - Friday

Peru District Coordinator: Dr. Jason Phillips ([jphillips@peru.edu](mailto:jphillips@peru.edu))  
@ Peru State College, Peru  
Registration: <https://www.nebraskanhd.org/perucontest>

### March 4, 2024 - Monday

Northeast District Coordinator: Paul Muncy ([paulm@northeast.edu](mailto:paulm@northeast.edu))  
@ Northeast Community College, Norfolk  
Registration: <https://www.nebraskanhd.org/northeastcontest>

### March 6, 2024 - Wednesday

Lincoln District Coordinator: Dr. Daniel Berkhout ([dberkhout@southeast.edu](mailto:dberkhout@southeast.edu))  
@ Southeast Community College, Lincoln  
Registration: <https://www.nebraskanhd.org/lincolncontest>

### February 29, 2024 - Thursday

Hastings District Coordinator: Dr. Glenn Avent ([gavent@hastings.edu](mailto:gavent@hastings.edu))  
@ Hastings College, Hastings  
Registration: <https://www.nebraskanhd.org/hastingscontest>

### March 1, 2024 - Friday

Western District Co-Coordinator: Shellie Johns ([sjohns@csc.edu](mailto:sjohns@csc.edu))  
@ Chadron State College, Chadron  
Registration: <https://www.nebraskanhd.org/westerncontest>

### March 20, 2024 - Wednesday

Kearney District Coordinator: Dr. James Rohrer ([roherjr@unk.edu](mailto:roherjr@unk.edu))  
@ University of Nebraska Kearney, Kearney  
Registration: <https://www.nebraskanhd.org/kearneycontest>

### March 1, 2024 - Friday

Omaha District Coordinator: Dr. Amy Forss ([aforss@mcneb.edu](mailto:aforss@mcneb.edu))  
@ Metropolitan Community College South Omaha Campus, Omaha  
Registration: <https://www.nebraskanhd.org/omahacontest>

### April 20, 2024 - Saturday

State Contest Coordinator: Rachel Stallworth ([rstallwo@nebrwesleyan.edu](mailto:rstallwo@nebrwesleyan.edu))  
@ Nebraska Wesleyan University, Lincoln  
Registration: <https://ne.nhd.org>

